Issues Not Requiring Process Document Changes
JSR 215

1) Spec leads should be encouraged to provide more detailed and up to date information with regards to how their JSR relates to all of the platform editions (J2ME, J2SE, J2EE). JSRs should also more carefully explain how the technology relates to other JSRs and how the expert group will handle those relationships.
Add a question to the JSR Submission Form.

"The Executive Committees would like to ensure JSR submitters think about how their proposed technology relates to all of the Java platform editions. Please provide details here for which platform editions are being targeted by this JSR, and how this JSR has considered the relationship with the other platform editions."

2) Encourage spec leads to communicate more with other spec leads and EGs.
Give them examples of how to accomplish this in the spec lead guide.
Get other Egs involved at reviews

3) Encourage spec leads to circulate their JSRs before they submit them.
Make this more clear in the Spec Lead Guide.

4) Encourage spec leads to provide working drafts which the Program Office can make available in a community repository.
The PMO needs to implement the tools to make this possible. In the mean time, provide more information in the Spec Lead Guide about how Spec Leads can do this on their own.
Java.net

5) The Expert Group nomination form should be updated to ask the candidate how many hours they can devote to the JSR each week.
Add this to the nomination form.

"How many hours per week will you be able to dedicate to the completion of this JSR?"

6) Encourage spec leads to document the reasons for accepting or rejecting each nomination.
Add this to the Spec Lead Guide.
Checklist – already have enough members, enough expertise, no value

7) The Spec Lead Guide should contain more information about how to develop a TCK.

Add this to the Spec Lead Guide.
Chat with ray

8) Create a guide for EG members, explaining their duties and responsibilities.
   The PMO will look into this.
   Use the Spec Lead guide for this purpose as well.

9) Add sample licenses to the web site for spec leads to use.
   EC Members have not provided any licenses.

10) Information needs to be added to the Spec Lead Guide to make it clear to Spec Leads what their options are with regards to JSRs that want to span ECs.
    Add this to the Spec Lead Guide.

11) The Spec Submission Form needs to get updated to make it possible to request that a JSR be assigned to both ECs.
    The PMO will do this.
    Just need to add the option to the drop list.

12) The Spec Submission Form needs to have a question for Spec Leads to provide information about how they plan to make their JSR transparent to the community and to the public.
    Need to add this to the Submission Form.

    "It is important to the success of the community and each JSR that the work of the Expert Group be handled in a manner which provides the community and the public with insight into the work the Expert Group is doing, and the decisions that the Expert Group has made. The Executive Committees would like to ensure Spec Leads understand the value of this transparency and ask that each JSR have an operating plan in place for how their JSR will address the involvement of the community and the public. Please provide your plan here, and refer to the Spec Lead Guide for a more detailed description and a set of example questions you may wish to answer in your plan."

13) Spec Leads will need an introduction to how to make a JSR transparent and the value of doing so. We need to clearly list all of the tools that are available to Spec Leads, how to use them and what the benefits and drawbacks are.
    Need to add this information to the Spec Lead Guide.

14) Spec Leads will have questions about Community Review being public, and we need to be proactive about making this clear to them.
    Add information to the Spec Lead Guide about it.

15) With the new requirements for TCKs, we need to make it clear to new Spec Leads what the EC is expecting for each of those documents.

We need to produce examples of each of the docs, and add the information to the Spec Lead Guide about it.